

# STOW BEDON & BRECKLES PARISH COUNCIL

13 October 2020

**Members of the public are invited to attend** a Meeting of Stow Bedon & Breckles Parish Council to be held **via video link** on Monday, 19 October 2020 at 7.30 p.m. for the purpose of transacting the following business. To join the meeting click on this link: <https://us02web.zoom.us/j/82202612047>, or phone 0203 695 0088 and follow the instructions, entering meeting number 8220 2612 047.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 14 September 2020, and **to sign** the minutes of the Meetings held on 17 February, 20 April, 18 May, 15 June and 15 July 2020, which were approved at the following meetings.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [12] **Pay Agreement 2020/21.** The Clerk has now realised that the award of an additional day's paid leave only applies to those with less than five years' service, and so will have no impact on him.
7. **To acknowledge receipt** of the following correspondence.
  - 7.1. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 30 September 2020.*
  - 7.2. Barclays Bank Plc: *Your Community Account - 1 August - 30 September 2020.*
  - 7.3. Barclays Bank Plc: *Your Active Saver Account - 1 August - 30 September 2020.*
  - 7.4. Norfolk Association of Local Councils: *Norfolk ALC becomes a cooperative*
  - 7.5. SAM2 Co-ordinator: *Monthly report.*

8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
  - 8.1. **3PL/2020/1012/HOU: 3 Hall Cottages, Rockland Road, Lower Stow Bedon.** Two storey extension to side of dwelling.
  - 8.2. **3PL/2020/0919/F: Harvesters, Mere Road, Stow Bedon.** Proposed change of use from Agricultural field to equestrian and construction of stables in rear garden.
  - 8.3. **3PN/2020/0050/UC: Stapleford Grange, Rockland Road, Stow Bedon.** Prior approval for Conversion of barn to dwelling & annexe/garage (The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) -Schedule 2, Part 3, Class Q.
  - 8.4. **3PL/2020/0802/HOU: Breckles Gate, Wretham Road, Breckles.** One Bedroom Annexe. **To receive** refusal of Planning Permission dated 7 October 2020.
9. **To note** that the NCC Mobile Library Service is back on the road, with necessary Covid precautions, and that the Clerk has put the timetable on the parish notice boards.
10. **To note** that the Clerk has responded to the Government's consultation paper *Changes to the current planning system* on behalf of the Council, following consultation with Members.
11. **To consider** making a response to the Government's consultation paper *Planning for the future* (see [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/907647/MHCLG-Planning-Consultation.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907647/MHCLG-Planning-Consultation.pdf)).
12. **To consider** making a response to the Boundary Commission's draft recommendations for Norfolk County Council (see <https://consultation.lgbce.org.uk/node/18494>).
13. **To consider** agreeing to share the cost of purchasing a copy of *Arnold-Baker on Local Council Administration* jointly with the other three Councils for which the Clerk works, at a cost of £37.50 each.
14. **To note** that the Clerk has done what is necessary to ensure that the Council website complies with *The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018*, having due regard to the Disproportionate Burden exemptions, and has uploaded an Accessibility Statement to the site.
15. **To receive** an update on the situation with the Defibrillator and the redecoration of the telephone kiosk.
16. **To confirm** the required fourth location for the Deer sign.
17. **Finance.**
  - 17.1. **To approve** payment of £3,252.00 (£2,710.00 + £542.00 VAT) to The Community Heartbeat Trust in settlement of their invoice no. 6267. For the supply and installation of a defibrillator in the Mere Road telephone kiosk.
  - 17.2. **To approve** payment of £176.90 (£147.42 + £29.48 VAT) to Viking, in settlement of invoice no. 110122 for stationery supplied.
  - 17.3. **To approve** payment of £6.25 to Norfolk Association of Local Councils, being this Council's share of the cost of the Clerk completing Website Accessibility Training on 13 July 2020.
  - 17.4. **To note** receipt of the following credit: Breckland Council Precept: £2,500.00 - 29 September 2020.
  - 17.5. **To receive** the Monthly Financial Report.
18. **To decide** on any matters for consideration at next meeting.
19. **To confirm** the date of the next meeting as Monday, 16 November 2020 at 7.30 p.m., via Zoom video link.

**Scheduled future Meeting dates:**

Monday, 16 November 2020

Wednesday, 16 December 2020

Monday, 18 January 2021\*

Monday, 15 February 2021

Monday, 15 March 2021

\*If needed

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